

March 29, 2021

**RESPONSE TO QUESTIONS AND  
ANSWERS and ADDENDUM #1**

**SRTA RFQ Number 21-102**

**REQUEST FOR QUALIFICATIONS  
General Engineering Consulting  
Services**

**ISSUED BY:  
State Road and Tollway Authority  
245 Peachtree Center Avenue, Suite 2200  
Atlanta, GA 30303**

From: Jennifer Ward, Issuing Officer  
To: Potential Respondents

**ANSWERS TO POTENTIAL RESPONDENTS' QUESTIONS**

SRTA is hereby issuing responses to questions received from potential respondents to the RFQ. Answers are provided below.

#	RFQ Section	RFQ Page #	Question	Answer
1	RFQ Schedule of Events	1 and 8	The schedule of events mentions a participation letter that is due March 29, 2021. It says to see section 2.16. Section 2.16 is about Proposal Withdrawal and/or Revision Following Submission. Can you clarify what is the participation letter and what will be needed in this letter?	This was a typographical error. The correct referenced section is <b>Section 2.17 - Proposer Conflicts of Interest</b> . See Addendum 1.  The letter being requested is the notice of a potential conflict of interest.  See also questions 3 and 4.
2	RFQ/2.10 Disadvantaged Business Enterprise (DBE) Participation	13-14	If a firm is a MBE or DBE in other states and is expected to receive its Georgia DBE prior to the May 4th technical proposal date can we include that firm in Offer Document #9 with evidence of application date?	SRTA will accept evidence of application date with Offer Document #9.

3	RFQ/2.17 Proposer Conflicts of Interest: Participation on Future Related Work	16	Regarding the request for permission for proceeding on work for both SRTA and GDOT roles. Does the proposer have to disclose all work being done for GDOT or just GDOT work that is in conjunction with or supporting SRTA? Does this include projects (e.g. MMIP) where the proposer is currently conducting work and already received approval to perform from SRTA?	The proposer must disclose work being done that relates to MMIP projects that are, or are adjacent to, Express lanes and work that directly impacts existing Express Lanes.  Yes, this includes projects where proposer is currently conducting work and already received approval to perform from SRTA.
4	RFQ/2.17 Proposer Conflicts of Interest: Participation on Future Related Work: Item 3	16	In regards to: "If a proposer is already performing work for GDOT or a Proposing Entity, then proposer must request SRTA and GDOT approval to proceed in both roles on the project. Proposer should submit the request in writing to SRTA's Procurement Manager no later than March 29, 2021." Please clarify the following as it relates to this requirement: 1) Does the proposer have to pose this request to SRTA who will coordinate with GDOT or make a direct inquiry with GDOT? i. If the proposer has to inquire directly with GDOT what is the deadline? This may take some time to accomplish. 2) Does this include all GDOT work or just Express Lane related projects where GDOT is interfacing with SRTA? 3) Does this apply to existing work or anticipated projects for GDOT? "	1) Proposer must pose the request to SRTA. i) See 1 above.  2) See question Number 3.  3) This applies to existing work for GDOT.
5	Attachment 3	1	In regards to providing experience of project principal and key personnel, if the key staff is covered under Item 5, does it also have to be detailed under item 3?	As long as the information is captured in the proposal, the section number is not relevant.

6	Sample UCP List for DBE Contractors by NAICS Code		List of potential DBEs.	Attached as <u>information only</u> is a sample list of DBE Contractors by NAICS Code. This does not represent in any way a fully comprehensive list of all potential DBEs, nor does SRTA guarantee the accuracy of the data provided.
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## ADDENDUM #1: RFQ 21-102

The Schedule of Events is hereby amended as follows:

Participation Letter due date (See Section ~~2.16~~ 2.17) March ~~29~~ 31, 2021

**Section 2.10 (Disadvantaged Business Enterprise (DBE) Participation) is hereby amended as follows:**

### **Disadvantaged Business Enterprise (DBE) Participation**

It is SRTA's policy to practice nondiscrimination based on age, disability, race, gender, color, sex, religion or national origin in the award or performance of this Contract. All companies qualifying under this solicitation are encouraged to submit proposals. The requirements of this solicitation apply for all Proposers, including those who qualify as a Disadvantaged Business Enterprise (DBE). Proposers with questions regarding DBE certification may contact the Issuing Officer.

SRTA strongly encourages the use of qualified DBEs ready, willing and able to perform the work set forth in Part 2 - Scope of Services. Toward continuing the objective of encouraging DBE participation, SRTA requires proposers to submit a broad outline of their DBE Participation Plan, further described in Section 3.9, to be submitted with Offer Document #9.

The DBE Directory identifying all firms eligible to participate as DBEs is maintained by the Georgia Department of Transportation (Georgia DOT) in relation to the Uniform Certification Program (UCP). Proposer or subcontractors seeking to participate as DBEs must be certified at the time of proposal submittal.

To access the Georgia DOT DBE Directory, please visit: <http://www.dot.ga.gov/PS/Business/DBE>.

The status of a company as a Disadvantaged Business Enterprise is subject to change. Proposer shall be solely responsible for reviewing and utilizing the most current version of the DBE Directory to ensure that any company listed in its proposal as a Disadvantaged Business Enterprise is certified at the time of proposal submission.

As an incentive to increase utilization of minority-owned businesses as subcontractors on State purchases, the State of Georgia provides for an income tax adjustment on the state tax return of any company that subcontracts with a State certified minority-owned firm to furnish goods, property, or services to the State of Georgia. The Tax Incentive Program is codified at O.C.G.A. §48-7-38 and is managed by the Georgia Department of Revenue.

**Section 2.17 (Proposer Conflicts of Interest/Participation on Future Work) is hereby amended as follows:**

3) If a proposer is already performing work for GDOT or a Proposing Entity, then proposer must request SRTA and GDOT approval to proceed in both roles on the project. Proposer should submit the request in writing to SRTA's Procurement Manager **the Issuing Officer for this RFQ** no later than **March 29 31, 2021**. In order to be considered for approval, the GEC must demonstrate to the satisfaction of SRTA and GDOT that acceptable safeguards will be implemented and maintained to prevent any communications or sharing of work product between the GEC resources working under this Solicitation and those services being provided to GDOT or the Proposing Entity.

**Section 3.9 (Subcontractor and DBE Listing Form) is hereby amended as follows:**

### **Subcontractor and DBE Listing Form**

This document must be fully completed, signed by an authorized representative, and submitted with the proposal. If any identified subcontractor is a certified DBE, proof of DBE certification must accompany this document. Blank form is attached in Attachment 2 as Offer Document #9 of this RFQ.

As an attachment to Offer Document 9, proposers must summarize, in two pages or less, their broad plan toward assisting SRTA in meeting the agency objective to include DBE participation in contracting opportunities. Key areas to be addressed are:

- 1) Proposed commitment levels for each service as described in the Scope of Services
- 2) Strategy for current and continued outreach to DBE firms
- 3) Proposed methodology and frequency of continued mutual review of DBE participation for SRTA projects

The DBE Participation Plan must not exceed two pages and must be submitted on company letterhead and signed by the company representative.