



**SRTA Solicitation No. 19-117**  
**RFQ for Construction, Engineering, and Inspection Services**  
**May 9, 2019**

**Question 1.** Other service lines have been references in the RFQ & Scope of Services such as materials testing and survey verification. Will other GDOT pre-qualifications be required beyond 8.01? (Reference: Part 1-Solicitation Offer and Award, Section 3.1.4(d)-Notice of Professional Consultant Qualifications)

**Answer 1.** No other GDOT pre-qualifications will be required beyond 8.01 (Construction Engineering and Supervision).

**Question 2.** What will be the involvement of the engineer of record during the construction phase? Will CEI firm be required to provide field design recommendations? (Reference: Part 2-Scope of Services, Section III, Category 1A)

**Answer 2.** The engineer of record (referred to as Design Team in this RFQ) will be responsible for providing the necessary engineering design services during construction. The CE&I firm will be required to coordinate with the Design Team and provide field design recommendations when needed. See the Overview in Part 2 (Scope of Services) of the RFQ. All design changes will be approved by SRTA's Designated Representative after validation by the Design Team.

**Question 3.** Will permitting tasks be completed by engineer of record or will CEI firm be required to complete task? (Reference: Part 2-Scope of Services, Section III, Category 1A)

**Answer 3.** Yes, all permitting tasks will be completed by the engineer of record or the contractor, depending on the permit type. The CE&I firm will make sure that all the needed permits are approved and valid.

**Question 4.** Item F requires review and compliance of both the GDOT and FTA Construction manuals. Which document controls when discrepancies are presented? (Reference: Part 2-Scope of Services, Section III(F)-Periodic Reporting and Documentation)

**Answer 4.** All discrepancies must be reported to SRTA's Designated Representative for interpretation. See Section 5.4 of the Contract.

**Question 5.** The contract states "no premium pay or overtime will be paid by SRTA" at this stage. Please clarify if our employees are required to work more than 40 hours, will the additional hours be paid at straight pay? (Reference: Part 3-Contract, Section 9.13)

Answer 5. Task orders issued under the resulting contract will be compensated as fixed price or cost plus fixed fee, as specified in the applicable task order. The CE&I firm will be responsible for the pay of its workforce under the State, Federal and local labor laws.

**Question 6.** Can you please clarify the Key Team Leader positions? The first paragraph in this section includes Construction Engineer, Inspector, and Materials Tester; but paragraph 5 adds the Consultant's Schedule Reviewer as a Key Team Leader. (Reference: Part 2-Scope of Services, Section III.C.-Personnel)

Answer 6. Please see Addendum No. 1. The Team Leaders are: 1.) Consultant's Inspector, 2.) Consultant's Material Tester, and 3.) Consultant's Schedule Reviewer. The Construction Engineer/Project Manager is considered Key Personnel as defined in Part 3-Contract of this RFQ.

**Question 7.** Please consider deleting the requirement that all the Key Team Leaders have "project management" experience. Although these key team leader positions do require project experience, they do not all appear to require project management experience to perform the stated duties. (Reference: Part 1-Solicitation, Office and Award, Part 3.14(b)-Key Team Leaders)

Answer 7. Please see Addendum No. 1. The requirement that all the team leaders have "project management" experience has been deleted.

**Question 8.** Are notices of Professional Consultant Qualifications required for subconsultants? (Reference: Part 1-Solicitation, Offer and Award, Section 3.1.4(d)-Notice of Professional Consultant Qualifications)

Answer 8. No. Notice of Professional Consultant Qualifications are not required for subconsultants.

**Question 9.** Will SRTA consider additional pages for the narrative on Additional Resource Areas so there is adequate space to address the additional resources as well as the primary office? (Reference: Part 1—Solicitation, Offer and Award, Section 3.1.3(f)(iii)-Narrative on Additional Resources)

Answer 9. No. The information is limited to a one page maximum, collectively, for the Primary Office and Narrative on Additional Resources.

**Question 10.** Given the severe sanction of default and the resulting impacts, will SRTA agree to amend Article 23.1.8 to add any "material obligation? (Reference: Part 3—Contract, Section 23.1.8)

**Answer 10.** No. SRTA does not agree to add any "material obligation."

Will SRTA agree to amend Article 11.2 to read: "Consultant hereby agrees to indemnify and hold harmless the SRTA, the state of Georgia and its departments, authorities, agencies and instrumentalities and all of their respective officers, members, employees and directors (hereafter collectively referred to as the "Indemnitees") from and against any and all claims, demands, liabilities, losses, costs or expenses, including reasonable attorney's fees, to the extent caused by or resulting from the negligence, recklessness, or intentionally wrongful conduct of the Consultant or other persons employed or utilized by Consultant in the performance of the services. This indemnification extends to the successors and assigns of the Consultant. This indemnification obligation survives the termination of the Contract and dissolution or, to the extent allowed by law, the bankruptcy of the Consultant. If and to the extent such damage or loss (including costs and expenses) as covered by this indemnification is paid by the State Tort Claims Trust Fund, the State Authority Liability Trust Fund, the State Employee Broad Form Liability Fund, the State Insurance and Hazard Reserve Fund, and other self-insured funds (all such funds hereinafter collectively referred to as the "Funds") established and maintained by the State of Georgia Department of Administrative Services Risk Management Division (hereinafter "DOAS") the Consultant agrees to reimburse the Funds for such monies paid out by the Funds. This indemnification does not extend beyond the scope of this Contract and the Services undertaken hereunder." (Reference: Part 3—Contract of the RFQ, Paragraph 11.2)

**Answer 11.** No changes to this section of the Contract at this time.

**Question 12.** Are we correct in understanding we are allowed to provide EITHER a Construction Engineer OR a Construction Project Manager? Is only the Construction Engineer required to have a PE license, while the Construction Project Manager is not required to have a PE license? (Reference: Part 2—Scope of Services, III(C)-Personnel)

**Answer 12.** Correct. Consultant shall provide either a Construction Engineer *or* a Construction Project Manager. However, if Consultant's elects to provide a Construction Engineer, a PE license valid in Georgia is required.

**Question 13.** List of attachments itemizes 14 Offer Documents, but this list does not match Checklist of Offer Document #1. Which is correct? (Reference: Part 1-Solicitation, Offer and Award, Section 9.0-List of RFQ Attachments)

**Answer 13.** Please see Addendum No. 1. Offer Document #1 has been updated.

**Question 14.** Please provide the Mandatory Requirement Response Form.

[Answer 14. Please see Addendum No. 1. The Mandatory Requirements Form has been provided as Offer Document # 6.](#)

**Question 15.** Under the Key Team Leaders and Key Team Members resume requirements, item iv asks for project management experience. Because these personnel are not providing project management services, can this item be removed from their resume requirements? (Reference: Part 1-Solicitation, Offer and Award, Section 3.1.3(b)-Key Team Leaders)

[Answer 15. Please see Answer to Question 7 above.](#)

**Question 16.** The Phase 1 Scoring Criteria ask for relevant project experience in several categories. However, relevant experience is not included in the Submittal Instructions. Where should the relevant experience be included in our submittal? (Reference: Part 1-Solicitation, Offer and Award, Section 6.3.1)

[Answer 16. Please see Addendum No. 1. Relevant project experience of the firm should be provided in response to Section 3.1.3\(a\)-Firm Experience. Relevant project experience of the proposed Construction Project Manager/Construction Engineer experience should be provided on the resume submitted in response to Section 3.1.3\(b\) Construction Project Manager or Construction Engineer. Relevant project experience of the proposed team leaders should be provided in response to Section 3.1.3\(c\) Team Leaders. Relevant project experience for one team member should be provided in response to Section 3.1.3\(d\) Team Member.](#)

**Question 17.** The Phase 1 Scoring Criteria ask for references associated with each project. We are also required to provide three (3) references in a separate section of our submittal. Is it sufficient to only provide the three (3) references in the References Section, and not with each Project? (Reference: Part 1-Solicitation, Offer and Award, Section 3.1.4(f))

[Answer 17. Please see Addendum No. 1. Consultant must provide a list of three \(3\) references on Offer Document #4-Contractor Information Form. That is sufficient.](#)

**Question 18.** Where can the Mandatory Requirements Form be found? (Reference: Part 1-Solicitation, Offer and Award, Section 3.1.3)

[Answer 18. Please see Addendum No. 1. The Mandatory Requirements Form has been added as Offer Document # 6.](#)

**Question 19.** Should project experience be included and if so, where? 3.0 Submittal instructions does not address requirement; however, under 6.3 Scoring Criteria indicates a variety of experience being requested. (Reference: Part 1-Solicitation, Offer and Award, Section 6.3.1-6.3.1.6)

[Answer 19. See Answer to Question 16 above.](#)

**Question 20.** There is no "Mandatory Requirements Response Form" attached in the RFQ package. Can you provide this? (Reference: Part 1-Solicitation, Offer and Award, Section 3.1.3)

**Answer 20.** Please see Addendum No. 1. The Mandatory Requirements Response Form has been added as Offer Document #6.

**Question 21.** Please clarify what "Offer Document #6 and Offer Document #7 refer to. They are not attached to the RFQ with the 12 other forms.

**Answer 21.** Please see Addendum No. 1, Revised Offer Document #1.

**Question 22.** Are any forms to be completed by Sub-contractors?

**Answer 22.** Subcontractors must complete Offer Document #9-Subcontractor Affidavit.

**Question 23.** Do we include a price proposal in our response? No instructions attached.

**Answer 23.** No.

**Question 24.** Based on the current instructions, it appears that we must submit only 4 resumes (PM, Inspector, Materials Tester, Schedule Reviewer). Is this indeed the case?

**Answer 24.** Please see Addendum No. 1. Consultant must submit five (5) resumes in response to this RFQ. Resumes must be submitting for the following positions: 1.) Construction Engineer/Construction Project Manager, 2.) Inspector, 3.) Material Tester, 4.) Schedule Reviewer, and 5.) one (1) team member, to be selected at Consultant's discretion.

**Question 25.** Are the Key Team Leaders limited to only the 3 positions (Inspector, Materials Tester, & Schedule Reviewer) outlined in Category #1-Section C- Personnel? Section 3.1.4 (b) says to "refer to Category #1-Section C-Personnel for the list of Key Team Leaders for each project" but also say Key Team Leaders are "defined as those individuals who oversee project areas determined as particularly important to each specific project." This seems to suggest that there can be more than the 3 Key Team Leaders referred to in Section C. Please clarify.

**Answer 25.** Please see Addendum No. 1. There are only three team leaders—Inspection, Materials Tester, and Schedule Reviewer. In addition, the Construction Engineer/Construction Project Manager shall be Key Personnel as defined in Part 3-Contract of this RFQ. All other members of the Consultant's proposed team shall be considered team members.

**Question 26.** In the scoring criteria section, there are specific instructions to identify projects that demonstrate our expertise/experience. Where are these project summaries to be placed in the given response structure? There are no instructions as to where they are to be organized in the response. (Reference: Part 1-Solictiation, Offer and Award, Section 6.3-Scoring Criteria)

Answer 26. See Answer to Question 16 above.

**Question 27.** Items 6.3.1.1 and 6.3.1.3 indicate to list "at least two (2) projects" and "at least one (1) project", respectively, that demonstrates expertise. What is the maximum number of projects allowed to be listed? (Reference: Part 1-Solicitation, Offer and Award, Sections 6.3.1 and 6.3.1.3)

Answer 27. There is no maximum for the number of projects that may be listed. However, Consultants are cautioned to adhere to the page maximum, font, and margin requirements as outlined in the RFQ.

**Question 28.** How many pages each are allowed to respond to items 6.3.1.1, 6.3.1.2, 6.3.1.3, and 6.3.1.4?

Answer 28. See Section 3.1.3 for all page limitations for qualification submissions in response to this RFQ. Section 6.3 simply outlines the evaluation criteria of this RFQ; the list of projects that will be evaluated should be provided by Consultant in response to the relevant subsections of Section 3.1.3-Statement of Qualifications.

**Question 29.** Any DBE minimum?

Answer 29. There is no minimum DBE participation requirement for this Contract. SRTA has an overall goal for DBE participation in federally funded contracts awarded during FFY'18 – FFY'20 of 8%. However, the Contractor shall comply with all the requirements regarding DBE set forth in the Contract.

**Question 30.** Is the requirement "inspectors and materials testers shall possess the GDOT required certifications." Which certifications do these refer to? (Reference: Scope of Services, Section C, Personnel)

Answer 30. Please see Addendum No. 1. The Inspector and Materials Tester must be trained and certified under the GDOT Technician Certification Program. For more information about the GDOT Technician and Certification Program, please visit: <http://www.dot.ga.gov/PS/Training/TechnicianCertification>.