

RFQC QUESTIONS & ANSWERS
ATL Solicitation No. 24-001: General Engineering Consulting Services

#	RFQC document / Section	RFQC page #	Question	ATL Response
1			Can the proposer include a cover letter? If so, is there a page limit?	Yes, 1 page.
2	6.Required Proposal Contents (Deliverables)	29-32	Can blank forms B1-E4 be recreated or is the proposer required to use the provided PDFs?	Yes you can create the information for blank forms. Please label the forms/section in your proposal accordingly.
3	1.7 Personnel	13	Section 1.7 Personnel states "All key design personnel on the project team must have a PE license." Given the variety of project types that may come from the GEC, which could require non-engineering design professionals such as architects, landscape architects, etc., can the ATL confirm that it is acceptable that all key design personnel on the project team be licensed or certified in their profession or area of practice as opposed to just engineering?	ATL desired for all key design personnel on the project team to be licensed or certified in their profession or area of practice.
4	5.2 Format of Proposal & 5.3 Location for Submission of Proposals/Methods of Delivery	16-17	On page 16 of the RFQC it states: "The physical Technical Proposal shall be submitted in a sealed envelope and clearly marked "Technical Proposal" with the Proposer name, ATL Solicitation Number and Proposal Submission Deadline on the exterior of the envelope." However, on page 17 of the RFQC it states that the envelope of package must be clearly marked with: "Proposal in response to ATL Solicitation No. 24-001, RFQC for General Engineering Consulting Services, ATTN: Kathleen Lane, Issuing Officer, To be opened by addressee only." Which is correct?	Page 17 is correct. Label as follows: "Proposal in response to ATL Solicitation No. 24-001 RFQC for General Engineering Consulting Services ATTN: Kathleen Lane, Issuing Officer To be opened by addressee only."
5	Offer Documents	n/a	Will a Subconsultant Affidavit be required? This form was not provided in the Offer Documents.	Added Offer Document #A5B Subcontractor Affidavit to list of forms
6	Rate Sheet	n/a	Will proponents need to submit a hard copy of the Rate Sheet in a separate, sealed envelope? How many copies? Does it need to be provided electronically?	Rate sheet does not need to be submitted separately
7	5.2 Format of Proposals	16	Will original signatures be required on any of the hard copy versions?	No Electronic signatures are acceptable
8	Rate Sheet	n/a	Can the rate sheet include built-in annual escalation?	Yes
9	ATL RFQC No. 24-001 - General Engineering Consulting Services/ Section 1.4 General Information	8	Please confirm that a Consultant may respond to only one chosen category #1 - #4 independently as a Prime and does not have to be a sub-consultant on a Team to accommodate all categories listed.	Yes, confirmed.
10			What programs or (software) would be required to produce the design packages for the site civil and facilities projects?	Bentley ProjectWise/OpenRoads/MicroStation, AASHTOWare Project Cost Estimation, Bluebeam, Adobe Professional
11	D1 – Apparent Suitability / A blank form is attached as Offer Document #D1 in Part 8 - Attachment #1 of this RFQC.	32	For the Offer Document #D1 - Apparent Suitability to Work with the Authorities, is there an ATL-specific form we will need to fill out/complete? Or is the reference to the "blank form" just to indicate placement of our customized response and/or format (where we need to insert our information)? No actual form was included in RFQC document or in Attachment 1-Offer Documents.	See Question #2
12	Section E – Required Documentation / E1 – Litigation History; E2 – Insurance; E3 – Finance; E4 – Failure to Complete	32	For the following specific Offer Documents, are there ATL-specific forms we will need to fill out/complete? Or are the references to the "blank form" just to indicate placement of our customized responses and/or formats (where we need to insert our information)? No actual forms were included in RFQC document or in Attachment 1-Offer Documents. Offer Document #E1 - Litigation History (A blank form is attached as Offer Document #E1 in Part 8 - Attachment #1 of this RFQC.) Offer Document #E2 – Insurance (A blank form is attached as Offer Document #E2 in Part 8 - Attachment #1 of this RFQC.) Offer Document #E3 - Finance (A blank form is attached as Offer Document #E3 in Part 8 - Attachment #1 of this RFQC.) Offer Document #E4 - Failure to Complete (A blank form is attached as Offer Document #E4 in Part 8 - Attachment #1 of this RFQC.)	See Question #2