

**OFFER DOCUMENT #1 - COMPLETE SOQ CHECKLIST
SRTA Solicitation No. 23-000**

The undersigned certifies that all of the Offer Documents listed below have been fully, completed, properly signed, arranged in the proper order, and submitted with this proposal in response to SRTA Solicitation No. 23-000.

| Satisfied? | Offer Document No. | Description | Maximum Page Limit |
|------------|--------------------|---|--|
| | N/A | Table of Contents | Unlimited |
| | 1 | Complete SOQ Checklist | Form |
| | 2 | Qualifications Letter | Form |
| | 3 | Acknowledgement of Addenda to RFQ | Form |
| | 4 | Proposer Information Form | Form |
| | 5a | Proposer's Qualifications and Experience 1. Firm(s) – Composition and Roles 2. Firm(s) – Project Experience 3. Letters of Reference 4. Project Involvement – Toll System Implementation | 1. 5 pages 2. 3 pages per project 3. 1 page per letter 4. 5 pages |
| | 5b | Project Team and Key Personnel 1, 2, 3, 4. Description of Project Team, Org Chart 5. Key Personnel Resumes | 1 to 4. 6 pages 5. 2 pages per resume (16 total pages) |
| | 5c | Project Approach | 20 pages (not including the project schedule) |
| | 5d | Sample Documentation | Unlimited |
| | 6 | Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1) | Form |
| | 7 | Sub-Contractor Affidavit | Form |
| | 8 | Subcontractors and DBEs | Form |
| | 9 | Certification Regarding Debarment and Suspension | Form |
| | 10 | Litigation History | Unlimited |
| | 11 | Termination or Failure to Complete | Unlimited |
| | 12 | Financial History | Unlimited |

Company Name

Authorized Representative Name

Title Date

Authorized Representative Signature

With my signature, I am certifying that I am authorized to sign this proposal.

OFFER DOCUMENT #2 - QUALIFICATIONS LETTER
SRTA Solicitation No. 23-000

By submitting this Statement of Qualifications (SOQ), Proposer agrees that all information received by SRTA from Proposer as a result of this Request for Qualifications and subsequent thereto shall become the property of SRTA, to be used and disclosed at its sole discretion without further obligation to Proposer, copyright or other restrictive legend notwithstanding.

SRTA reserves the right to reject any and all submissions. No obligation, either expressed or implied, exists on the part of SRTA to make a contract award or for the cost incurred by Proposer in the preparation of their SOQ.

Proposer certifies that it has examined and fully understands all of the provisions of the Request for Qualifications and that it has carefully checked all numbers and statements made in their SOQ. Proposer hereby agrees that SRTA will not be responsible for any errors or omissions in the SOQ.

Attached hereto and made a part of this SOQ are the required submission data and all other information which Proposer desires to be considered as part of this SOQ. Proposer acknowledges that SRTA, at its option, may incorporate any of the information submitted by Proposer into a resulting Request for Proposals and contract.

Company Name

Authorized Representative Name

Title

Date

Authorized Representative Signature

With my signature, I am certifying that I am authorized to sign this proposal.

**OFFER DOCUMENT #3 - ACKNOWLEDGEMENT OF ADDENDA TO RFQ
SRTA Solicitation No. 23-000**

The undersigned acknowledges either receipt of the following addenda to SRTA Solicitation No. 23-000 or acknowledges that no addenda were issued:

| | | | |
|--------------|----------------------|-------|----------------------|
| Addendum No. | <input type="text"/> | Dated | <input type="text"/> |
| Addendum No. | <input type="text"/> | Dated | <input type="text"/> |
| Addendum No. | <input type="text"/> | Dated | <input type="text"/> |
| Addendum No. | <input type="text"/> | Dated | <input type="text"/> |
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| Addendum No. | <input type="text"/> | Dated | <input type="text"/> |
| Addendum No. | <input type="text"/> | Dated | <input type="text"/> |

OR

No addenda were issued to SRTA Solicitation No. 23-000.

Company Name

Authorized Representative Name

Title Date

Authorized Representative Signature

With my signature, I am certifying that I am authorized to sign this proposal.

OFFER DOCUMENT #4 - PROPOSER INFORMATION FORM
SRTA Solicitation No. 23-000

Proposer must provide all of the information requested below:

Legal Name

Mailing Address

Physical Address
(if different from above)

Phone # Fax #

Website Address

Authorized Representative Name

Title

Phone # Fax #

Email Address

Proposer is a (choose one):

Corporation State of Incorporation

Partnership Sole Proprietorship Joint Venture (attach names)

Proposer is a (choose one):

Not a Certified Disadvantaged Business Enterprise (DBE)

Certified Disadvantaged Business Enterprise (DBE)

Certifying Agency

If Proposer is a wholly-owned subsidiary of a parent company, provide the legal name and form of the parent company.

The undersigned certifies that the information provided above is true and correct.

Authorized Representative Name

Title

Date

Authorized Representative Signature _____

OFFER DOCUMENT #6 - E-VERIFY AFFIDAVIT
SRTA Solicitation No. 23-000

By executing this affidavit, the undersigned Proposer verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in in the physical performance of services on behalf of the State Road & Tollway Authority has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Proposer

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on , , 2023 in (city) , (state) .

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE DAY OF 2023.

NOTARY PUBLIC

My Commission Expires:

**OFFER DOCUMENT #7 - Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)
SRTA Solicitation No. 23-000**

By executing this affidavit, the undersigned Proposer verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in in the physical performance of services on behalf of the State Road & Tollway Authority has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 20__ in (city) _____, (state) _____.

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

NOTARY PUBLIC

My Commission Expires: _____

OFFER DOCUMENT #8 - SUBCONTRACTORS AND DBEs
SRTA Solicitation No. 23-000

This document must be fully completed, signed by an authorized representative of the Contractor and submitted with the SOQ.

| | Subcontractor Name, Address, and Phone # | Description of Subcontractor's Role | % of Contract | DBE? (Y/N) |
|----------|---|--|----------------------|-------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |

OR

No subcontractors or DBEs

Is the prime contractor a DBE? Yes No

Authorized Representative Name

Title Date

Authorized Representative Signature
 With my signature, I am certifying that I am authorized to sign this proposal.

**OFFER DOCUMENT #9 - CERTIFICATION REGARDING SUSPENSION AND DEBARMENT
SRTA Solicitation No. 23-000**

1. By signing and submitting this document, the Proposer is providing the signed certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to SRTA, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
3. The Proposer shall provide immediate written notice to SRTA if at any time the Proposer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “persons,” “primary covered transaction,” “principal,” “proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549 [49 CFR Part 29].
5. The Proposer agrees by submitting this document that, should the proposed transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, Subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized in writing by SRTA.
6. The Proposer further agrees by submitting this document that it will include the clause titled “Debarment and Suspension Certification Requirements” and the certificate form without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not proposed for debarment under 48 CFR Part 9, Subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Excluded Parties List issued by U.S. General Service Administration.
8. Nothing contained in the forgoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under Paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, Subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from participation in this transaction, in addition to remedies available to SRTA, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The prospective lower tier participant (Proposer) certifies, by submission of this Offer, that neither it nor its "principals" as defined by 49 CFR § 29.105(p) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

If the prospective lower tier participant (Proposer) is unable to certify to the statement above, it shall attach an explanation, and indicate that it has done so, by placing an "X" in the following space___.

_____ (name of company) certifies or affirms the truthfulness and accuracy of each statement of its certification and explanation, if any. in addition, the bidder or offeror understands and agrees that the provisions of 31 U.S.C. §§ 3801 et seq. apply to this certification and explanation, if any.

Name of Authorized Representative

Title of Authorized Representative

Signature of Authorized Representative

Company Name

Date