



April 20, 2023

**ADDENDUM NUMBER ONE
SRTA-23-000
Toll Integration Service Contractor**

**REQUEST FOR QUALIFICATIONS
ISSUED BY: State Road and Tollway Authority (SRTA)
245 Peachtree Center Avenue, Suite 2200
Atlanta, GA 30303**

From: Staci Winston, SRTA Issuing Officer
To: Potential Respondents

This Addendum forms a part of the **Request for Qualifications (RFQ) No. 23-000** and modifies the RFQ as described below.

The following document has been added:

1. Response to TISC Questions and Answers (8 pages)

A signed acknowledgment of this addendum (this page) should be attached to your RFQ response.

Contractor's Name

Signature

Printed Name and Title

END OF ADDENDUM NUMBER 1

QUESTIONS AND ANSWERS ON SRTA RFQ #23-000 TOLL INTEGRATION SERVICES CONTRACTOR

ID #	Section Reference	Page Number	Question	Answer
1	RFQ 2.12	14	Please confirm that a foreign company's USA subsidiary that is fully backed with all the financial resources (bonds, insurance, financial resources, human resources etc. of the parent) is not a "subsidiary with limited resources" as stated in the RFQ sentence: "The selected Contractor's contractual responsibility must solely rest with one firm or legal entity, which shall not be a subsidiary with or affiliate with limited resources." Also, note that the USA subsidiary's financial statements are included in the Parent company's audited financial annual reports.	A foreign company's USA subsidiary that is fully backed with all the financial resources (bonds, insurance, financial resources, human resources, etc. of the parent) is not a "subsidiary with limited resources".
2	RFQ 2.14	14	In a proposer's Statement of Qualifications, where should a potential conflict of interest be described? In section 3 of the RFQ, there is no instruction on where to describe a "potential conflict of interest." In the "Offer Documents" a Conflict of Interest certification is not specified. According to RFQ 2.14, disclosure is required for a proposer when a current SRTA employee worked previously for the proposer.	Proposer disclosures of potential conflicts of interest as referenced in Section 2.14 shall be provided in one (1) separate searchable PDF labeled "SRTA Solicitation No. 23-000: [Proposer Name] Conflict of Interest Disclosure".
3	RFQ 2.14	14	Can SRTA determine now that a current SRTA employee who worked previously for a proposer more than two years ago will not be a conflict of interest for the proposer?	Merely having a previous employee in and of itself does not pose a conflict of interest.

QUESTIONS AND ANSWERS ON SRТА RFQ #23-000 TOLL INTEGRATION SERVICES CONTRACTOR

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4	RFQ 2.2, 2.6	8-9, 10-11	Is a Proposer to submit the affidavit referred to in Section 2.6 as a separate file? This appears to conflict with the instructions in Section 2.2 which state the SOQ shall be submitted as a <u>singular file</u> . Please clarify.	<p>If a Proposer submits an affidavit referred to in Section 2.6 Confidential/Proprietary Information, Proposer must provide a redacted version of their SOQ in one (1) separate searchable PDF labeled "SRТА Solicitation No. 23-000: [Proposer Name] [Copy of Non-Confidential Portion of Proposal]".</p> <p>The affidavit shall precede the SOQ in both the primary and redacted PDF.</p>
5	RFQ 2.2	8-9	Please clarify if there is a file size limitation for Proposer's SOQ, e.g., 50 MB.	The Dropbox file size limitation is 50 GB.
6	RFQ 3.5.2	19	RFQ 3.5.2.3.a lists Project Director as project personnel and refers offerors to Part 2, Draft RFP (4.2.1) for personnel requirements; however, the Draft RFP contains no requirements for this position. Please clarify the requirements for the Project Director.	<p>The Project Director shall be responsible for the overall conduct and performance of the Project; oversight of the Project; the performance of the TISC Project Team; and a point of contact for any escalated project issues that cannot be resolved by the TISC Project Manager.</p> <p>The Project Director shall have at least ten (10) years of experience in toll system program or project management, including oversight of toll system design, installation, operations, maintenance, and contract management.</p> <p>Requirements for the Project Director will be added to the RFP before its final version.</p>
7	RFQ 3.5.3	20	Would SRТА consider allowing the font size for the high-level project schedule to be no smaller than 8 point?	Yes, the project schedule may use a font size no smaller than 8-point.

QUESTIONS AND ANSWERS ON SRТА RFQ #23-000 TOLL INTEGRATION SERVICES CONTRACTOR

ID #	Section Reference	Page Number	Question	Answer
8	RFQ 3.5.4	20	May Proposer submit additional versions of sample documents if the Proposer has changed or modified their approach since the original, approved samples were used on the example project(s)?	The sample documents shall be the agency-approved version of the document.
9	RFQ 3.5.2, Attachment 1	19-20, 1	Would the Authority consider allowing responders 10 pages to respond to Section 5b Items 1 to 4, rather than 6 pages?	No, the response for Section 5b items 1 to 4 will be limited to 6 pages, inclusive of the Organizational Chart.
10	RFQ 3.5.1.4	19	It asks for "client information" here. What does that specific mean?	"Client" refers to the agency for whom you were working.
11	RFQ 3.5.2.5.h	20	Would the Authority consider allowing the required key personnel "brief written statement" to not count against the 2-page limit per resume?	No, the brief written statement should be included in the 2-page limit per resume.
12	RFQ 3.5.2	19	In regards to RFQ section 3.5.2 Project Team and Personnel – Offer Document #5b, the requirement states a specific listing of "project personnel" for whom we are required to provide information, however several of these positions are not identified as "key" in the draft RFP. Likewise, in #4 of this requirement, it states: "For key project personnel, provide a brief narrative explaining other project commitments the individual may have that would restrict their full availability to this project." Would SRТА confirm that this part of the requirement only requires response for the positions that are considered "key" or for the specific positions listed?	<p>The resumes for project personnel to be submitted with the SOQ are as noted in Section 3.5.2.3 (a-h). These personnel include the key staff as noted in the Draft RFP Section 4.2.1, with the exception of the TFH Liaison, and select mandatory positions of interest to SRТА at this stage.</p> <p>For the project personnel listed in Section 3.5.2.3 (a-h), provide a brief narrative explaining other project commitments that the individual may have that would restrict their full availability to this project.</p>

QUESTIONS AND ANSWERS ON SRTA RFQ #23-000 TOLL INTEGRATION SERVICES CONTRACTOR

ID #	Section Reference	Page Number	Question	Answer
13	RFQ 3.5.2.5	20	RFQ Section 3.5.2.5 states: "The organizational chart may be submitted in 11x17 page format." If the organizational chart is submitted in 11x17 page format, will it count as 1 page toward the 6 page limit?	The organizational chart, either in 8.5x11 or 11x17 page format, counts as one (1) page toward the six (6) page limit.
14	RFQ 3.12	22	Regarding Requirement 3.12 Financial History – Offer Document #12, please change the requirement to read, "Financial statements shall be prepared in accordance with United States Generally Accepted Accounting Principles (GAAP) or International Financial Reporting Standards (IFRS) and audited by an independent certified public accountant authorized to practice in the jurisdiction of the State of Georgia, the County or the Proposer.	SRTA will accept financial statements prepared in accordance with the International Financial Reporting Standards (IFRS).
15	RFQ 1.2	5	As the term is “anticipated to be awarded to one firm for a duration of ten (10) years and five (5) two-year extensions”, will there be language in the final contract that describe the limitations of any changes in the service delivery of the Prime and/or any subcontractors that may differ than terms set forth in the initial ten year contract awarded?	Shortlisted firms will have the opportunity to review the contract with RFP Draft #2. Detailed questions regarding the Contract will be answered during the RFP process.
16	RFQ 1.3	5	Will the contract be specific in dollar or percentages associated with the “minimal” revenue loss and/or time of acceptable “disruption to customers”.	RFQ Section 1.3 describes the goals of the project. The contract will address project specific Service Level Agreement(s) and other financial terms.
17	RFQ 3.5.2.3	19	Will the TISC Firm be required to fulfil all of the positions ascribed in items “a” through “h”.	Yes, the TISC Firm will be required to fulfil all of the positions listed in Section 3.5.2.3 (a-h). Positions “a” through “e” shall be directly employed by the TISC.

QUESTIONS AND ANSWERS ON SRТА RFQ #23-000 TOLL INTEGRATION SERVICES CONTRACTOR

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18	RFQ 3.5.2.5.g	20	For “Relevant projects information”, does the five (5) projects in which the person have a “significant role” need to be with the TISC Firm, in the Tolling field and with ITS experience?	<p>Projects included on resumes do not need to be with the TISC firm; however, projects not completed with the TISC firm should be noted as “Work completed prior to [Proposer/Company Name].”</p> <p>Relevant projects should be related to the person’s proposed role on the TISC project and do not need to include tolling and ITS in the same project.</p>
19	RFQ 3.5.4	20-21	For the Sample Documentation, point 1 refers to the Master Test Plan (MTP). Should Proposers submit a complete MTP, or, as for the FDDD, only an excerpt? If only an excerpt, are specific details or sections required?	Proposers shall submit the complete Master Test Plan.
20	RFQ 2.6	10-11	For consistency purposes, should the declaration/affidavit to be submitted under section 2.6 of the RFQ follow a specific format? If so, can SRТА provide a sample format of the affidavit or a list containing the items you expect to be included therein?	See response to Question #4.
21	RFQ 3.5.2.3	19	The Project Team and Personnel positions listed in Item 3 do not directly correspond to the positions listed as Key Staff in the Draft RFP. Should Proposers only include the positions listed in the RFQ (a through h) in the organizational chart and qualifications/ resumes, or should they correspond to the Key Staff and/or Mandatory Staff in the Draft RFP (e.g., TFH Operations Liaison is a Key Staff role in the Draft RFP, whereas the Technical Architects and Test Director roles listed in RFQ items f-h are additional Mandatory Positions but not designated as Key Staff).	<p>The resumes for project personnel to be submitted with the SOQ are as noted in Section 3.5.2.3 (a-h). These personnel include the key staff as noted in the Draft RFP Section 4.2.1, with the exception of the TFH Liaison, and select mandatory positions of interest to SRТА at this stage.</p> <p>The Organizational Chart should include all Key Staff and Mandatory Positions outlined in the Draft RFP.</p>

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22	RFQ 3.5.2	19	Please note that the TFH Operations Liaison is not listed in Section 3.5.2 Project Team and Personnel, but is listed as Key Staff in the draft RFP section 4.2.1 Key Staff. Will the Authority please clarify the positions required to be named according to during this RFQ phase?	See response to Questions #12 and #21.
23	N/A	N/A	Please disclose the number of toll transactions on both facilities for years 2019, 2020, 2021 and 2022 breaking them down by type of transaction, including image-based transactions and non-tolled transactions?	Details regarding toll transactions may be provided with Draft RFP #2, which will be issued to the shortlisted vendors.
24	N/A	N/A	Please provide the projected toll transactions for the years of the contract's length.	Details regarding toll transactions will be provided with Draft RFP #2, which will be issued to the shortlisted vendors.
25	N/A	N/A	Is the agency expecting to replace or add, for new facilities, the gantry structures during the duration of the contract?	SRТА intends to use existing toll gantry structures for the existing four toll facilities. Detailed questions regarding the Scope of Services will be answered during the RFP process.
26	N/A	N/A	Is the agency planning to implement occupancy declaration enforcement as part of this procurement process?	No, at this time occupancy declaration is not anticipated to be a part of this procurement.
27	RFQ 3	15	Would SRТА permit Proposers to submit graphics (figures and tables) smaller than 10-point font provided they are legible?	Yes, graphics (figures and tables) may include smaller than 10-point fonts as long as the font is legible and it is not smaller than 8-point font.
28	RFQ 3	15	Would SRТА permit Proposers to include a brief (i.e., 2-3 p) Executive Summary excluded from page count, following the TOC? Inclusion of the Executive Summary would provide high level context and a roadmap to the SOQ.	No, do not provide an Executive Summary.

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29	RFQ 3.5.1.3, Attachment 1	18-19, 1	Would SRТА consider increasing the page limit to 2 pp. for each letter of reference? Two pages would accommodate the required information in addition to the addressee information, date, greeting, and signature and letter spacing.	No, the page limit for reference letters will remain at 1-page per letter of reference.